

**Committee: MERTON AND SUTTON JOINT CEMETERY BOARD**

**Date: 26 February 2019**

**Wards; Borough Wide Merton and Sutton**

**Subject: Contractor Report**

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1. That Members review the information and note the content of the report.
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## **1. Purpose of the Report and Executive Summary**

- 1.1 This report to the Board reviews the activity from 1<sup>st</sup> November 2018 to 13 February 2019 and discuss work activity for this period. It is intended that a report is presented to each meeting of the Board covering key areas of activity.

- 1.2 The report will cover the following areas.

- 1.2.1 Key performance activity
- 1.2.2 Complaints and compliments
- 1.2.3 Income

## **2. Details**

### **2.1 Key Performance Activity November 2018 to February 2019**

#### *2.1.1 Grounds Maintenance*

General maintenance this time of year is keeping the cemetery tidy and topping up and levelling graves.

#### *Mapping*

*Local Authorities Cemeteries Order 1977* (LACO 1977) requires the Local Authority to have section maps with grave numbers of cemeteries. The maps must be kept and updated.

New graves available for the special area have no maps and have not be digitised as per LACO 1977 without maps and digitisation these graves cannot be used.

Only 30 graves remaining on the special area of the Ahmadiyya community.

#### *Burial numbers*

See appendix 1 for Burial numbers for 1<sup>st</sup> Jan 2018 to 31<sup>th</sup> December 2018

### *Litter Bins*

The MSJC Board in Feb 2009 agreed to look at new bins. MSJC Board report of July 2009 states bins have been purchased by the Board. MSJC Board/Merton Client Manager/LBM have reported bins are not fit for purpose. To replace the bins would be down to the MSJC including cost of removing waste.

## **2.2 Complaints and Compliments**

### 2.2.1 Complaints of detailed

Number	Reason
	Neighbouring grave items interfering with adjoining grave
	An out of Borough family requested a burial on a day that was not possible. It was raised with Merton but no official complaint was made to rdverde. The burial did take place the same week.
	Total 1

### 2.2.2 Summary of Compliment

Number	Reason
	The complaint above re the adjoining grave was happy with the final outcome.
	Total 1

## **2.3 Income**

2.3.1 See Appendix 3: 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018 income figures.

## **4. Consultation undertaken or proposed**

4.1 None for the purposes of this report.

## **5. Timetable**

5.1 None for the purposes of this report.

## **6. Financial, resource and property implications**

6.1 As contained in the body of the report.

## **7. Legal and statutory implications**

7.1 None for the purposes of this report.

**8. Human rights, equalities and community cohesion implications**

8.1 None for the purposes of this report.

**9. Risk management and health and safety implications**

9.1 Considered within the Client Side Report.

**10. Appendices**

<b><u>Appendices</u></b>	1 Burial numbers for 1 January 2018 to 31 December 2018 2 Income 1 January 2018 to 31 December 2018
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Interments 2018

**Wards: Borough Wide Merton and Sutton**

**Subject:** INTERMENTS

**Lead officer:** Mark Robinson

Details of interment statistics are provided below

DETAILS

1.1 Burial numbers for the period 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018

	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
January	21	23	22	25	16
February	26	16	25	21	20
March	26	22	20	22	18
April	23	14	18	25	19
May	21	27	21	20	17
June	17	23	26	20	11
July	15	19	12	35	16
August	25	18	15	23	10
September	21	24	15	7	17
October	22	18	26	27	19
November	21	18	19	19	21
December	18	14	24	19	19
<b>TOTAL</b>	<b>256</b>	<b>236</b>	<b>243</b>	<b>263</b>	<b>203</b>

**2. FINANCIAL, EQUAL OPPORTUNITIES, PERSONNEL AND LEGAL IMPLICATIONS**

2.1. None for the purposes of this report.

**Contact Officer:**

Mark Robinson, Registrar: 020 3876 8806

Merton & Sutton Joint Cemetery Income 1<sup>st</sup> January 2018 to 31st December 2018

MSJC	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	
Purchase & Interments	45,228.00	70,959.00	100,971.00	60,146.00	62,944.00	36,311.00	49,055.00	67,490.00	50,460.00	45,161.10	47,807.00	68,936.00	£705,468.10
Memorials	3,755.00	1,811.00	257.00	2,631.00	7,226.00	5,825.00	4,173.00	2,833.00	2,729.00	3,347.00	2,790.00	3,853.00	£41,230.00
Transfer of ownership	900.00	700.00	600.00	600.00	700.00	400.00	600.00	200.00	500.00	300.00	1,000.00	100.00	£6,600.00
Planting and Upkeep	87.50	7,537.50	7,450.00	9,350.00	950.00	-500.00	-100.00	0.00	0.00	0.00	0.00	0.00	£24,775.00
<b>TOTAL:</b>	<b>£49,970.50</b>	<b>£81,007.50</b>	<b>£109,278.00</b>	<b>£72,727.00</b>	<b>£71,820.00</b>	<b>£42,036.00</b>	<b>£53,728.00</b>	<b>£70,523.00</b>	<b>£53,689.00</b>	<b>£48,808.10</b>	<b>£51,597.00</b>	<b>£72,889.00</b>	<b>£778,073.10</b>

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